

CHICAGO REGIONAL COUNCIL OF CARPENTERS

APPRENTICE & TRAINING PROGRAM

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February 20, 2018

Chicago Women In Trades
2444 W. 16th Street- Suite 3E
Chicago, IL 60608

Dear Chicago Women In Trades:

The Chicago Regional Council of Carpenters Apprentice & Training Program is pleased to join with Chicago Women in Trades (CWIT) to increase Women & Veteran participation, in the construction workforce.

Effective, Tuesday, February 27, 2018 this Program will be accepting applications for future **CONCRETE FORM BUILDER** Pre-Apprenticeship training classes, as follows:

Each candidate MUST PRESENT the following requirements at the Apprentice Program Office, 1256 Estes Avenue, Elk Grove Village, Illinois, between the hours of 9:30 AM and 4:00 PM, MONDAY thru FRIDAY, **NO LATER THAN THURSDAY, MARCH 22, 2018.**

1. Letter of recommendation on a Local Union letterhead, signed by an officer;
2. Must have attained the age of 17 (Driver's License or State I.D Card required).
3. Copy of High School Diploma or, High School Transcripts (must have official School seal-8 credits minimum, or copy of G.E.D. Certificate);
4. Copy of Social Security Card or a receipt showing duplicate card has been applied for;
5. Veterans - Form DD214 copy;
6. **A \$25.00 "Non-Refundable" Application Processing Fee (MONEY ORDERS & CASHIERS CHECK ONLY) - NO CASH.**

ALL (6) above-listed requirements MUST BE SUBMITTED AT THE TIME OF FILING or candidate will NOT be permitted to file an application.

Further details will be mailed to each applicant regarding the required Pre-Test Session and Aptitude Test dates.

Therefore, if you have eligible candidates interested in applying, please contact Coordinator Vince Sticca or Assistant Coordinator Kina McAfee, Monday thru Friday between the hours of 8:00am to 3:00pm. They will assist you in obtaining sponsorship for your interested candidates.

We look forward to continuing the cooperative relationship between the Chicago Regional Council of Carpenters Apprentice & Training Program and Chicago Women In Trades.

Sincerely,

Vincent Sticca
Coordinator